



Director of Finance Candidate Requirements

Coronado, California

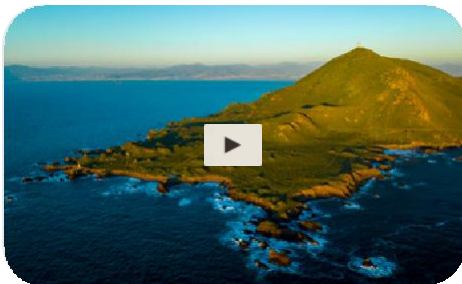


PUNTA BRAVA



About the Club

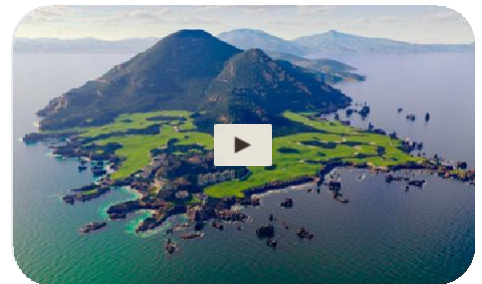
Located along the Pacific Ocean in Baja California, Mexico, Punta Brava Golf & Surf Club is an invitation-only sanctuary for visionaries and their families. This prestigious club offers a unique space to cultivate connections, exchange ideas and establish enduring legacies. Uniquely, membership is not linked to real estate — Punta Brava is a true club. Situated at the tip of the untouched Cinderella of the Pacific peninsula, the land has been preserved by a single family for generations. After a 15-year pursuit, Brian Tucker and Hugo Salinas acquired the land to create this extraordinary masterpiece.



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[WATCH COURSE DESIGN VIDEO](#)



[WATCH COURSE RENDER VIDEO](#)

About the Position

Punta Brava Golf & Surf Club is seeking a proactive, detail-oriented and innovative professional to assume the role of Director of Finance. This individual will be a key partner in developing, monitoring, governing and evaluating the overall strategy, planning and analysis with a focus on financial and operating performance, enhancing the ownership vision.

Managing real estate assets, investment reporting, accounting, cash flow, and budgeting will be a primary focus. The role also includes a heavy emphasis on Member Relations, and Strategic Initiatives including analytics, predictive modeling and strategic planning for property-wide real estate, future development, growth and expansion.



Key Responsibilities

- A personable, curious, and enthusiastic leader with strong analytical and management skills.
- Ability to analyze and develop accounting and IT systems for all management and administrative personnel.
- A mind for innovation and action with an ability to act as a thought partner with leadership through daily operations and long-range planning.
- Embrace continuous quality improvement methodologies, evaluating staff and programs for strategies to enhance efficiency, effectiveness and service excellence. Providing guidelines of performance that are both reasonable and achievable.
- Ensure full functionality of the labor management system and achieve cost minimization while maintaining consistent service levels.
- Prepare and file federal, state, third-party, and other financial reports to ensure compliance with GAAP, SEC, IRS, and other taxing entity requirements.
- Establish and maintain stable cash flow management policies and procedures and ensure cash resources are available for daily operations.
- Define the financial strategy and provide financial insights to help make the best decision in executing the business strategy.
- Manage processes for financial forecasting, budgets, and consolidations, planning, and analysis.
- Ensure the accuracy and completeness of daily and monthly financial reports, including the general ledger, accounts payable and receivable, payroll, and other financial systems
- Ability to solve practical and complex problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- A self starter with disciplined follow-through to ensure the vision and goals of the Club come to fruition.
- Effective fiscal management through preparation and delivery of operational and capital budgets.
- Facilitate employee enrollment in insurance/IRA programs alongside the Human Resources Department.
- Set up and/or oversee all financial and operational controls, metrics, and KPIs within the organization, reporting variances to the GM/COO.
- Manage relationships with external auditors and other financial service providers to ensure compliance with all reporting and regulatory requirements.
- Ensure compliance to terms and conditions of the club's management contract, with particular regard to provisions relating to the company's responsibilities as the manager and bringing any discrepancies to the immediate attention of the General Manager.
- Analyze current and future business operations and plans to determine financial effectiveness, actively searching for opportunities to improve sales and profitability.
- Handles business and relationships with high integrity, confidentiality, and positivity. Responds to owners' requests with professionalism.
- Builds synergy across all departments as it relates to the Club's financial direction.

PUNTA BRAVA



Qualifications

- A minimum of 7 years of progressive accounting experience in a private club or luxury hospitality setting.
- A Bachelor's degree with a concentration in accounting.
- Strong computer skills, advanced knowledge of Microsoft Office with emphasis on Excel, Outlook and internet navigation.
- Experience opening a new property a plus.
- This position is based in Coronado, CA, requiring regular travel to the Punta Brava property in Baja California, Mexico

Salary and Benefits

Salary is open and commensurate with qualifications and experience.

The Club offers an excellent bonus and benefit package.

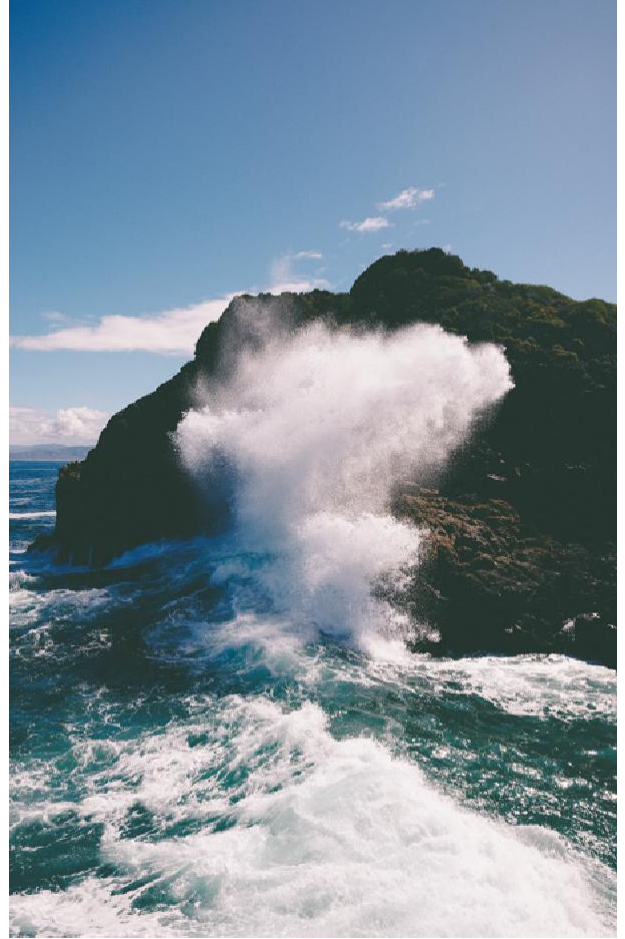


Inquiries

Interested candidates should submit résumés along with a detailed cover letter which addresses the qualifications and describes your alignment/experience with the prescribed position. More information on the club is available to interested candidates by reaching out to Careers@thedeloziargroup.com.

These documents must be saved and emailed in Word or PDF format (save as “Last Name, First Name, Punta Brava DOF Cover Letter” and “Last Name, First Name, Punta Brava DOF Résumé”) respectively to: Careers@thedeloziargroup.com.

All requested information, along with references, should be emailed to the address above.



LEAD SEARCH EXECUTIVE



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PUNTA BRAVA

Golf & Surf Club

